

Functional Area: Strategic / General Management (Strategising & Formulation)

1. Title	Formulate relevant tactical plans based on approved strategies and policies	
2. Code	ITCSSG604A	
3. Range	This UoC concerns formulating relevant tactical plans for an organisation based on the approved strategies and policies for managing their implementation.	
4. Level	6	
5. Credit	5	
6. Competency	<p>6.1 Possess the knowledge in the subject area</p> <p>6.2 Formulate relevant tactical plans based on approved strategies and policies</p>	<p><u>Performance Requirement</u></p> <ul style="list-style-type: none"> • Exhibit extensive knowledge of the organisation's core values, mission, vision and objectives • Fully understand the organisation's business strategies • Fully abreast with CIS trends, technologies, and market developments • Extensive project management ability, particularly in the area of analysing business statistics and reports • Extensively experienced with defining tactical plan objectives and standards • Extensively experienced with defining metrics to measure results and performance of tactical plans • Extensively experienced with project management tools and techniques in documenting and presenting the tactical plans to facilitate easy communication of the plan • Proficient with commercial & management skills such as management of business finance, communication, people, change, negotiation and business operations <p>Be able to:</p> <ul style="list-style-type: none"> • Steer a tactical planning team to determine business strategies, objectives and desired results of the tactical plans • Define tactical projects that will affect the result of the plan and the organisation mission statements • Manage and define the elements for each individual tactical plan and convert each individual plan into project items and state clearly the project details such as: <ul style="list-style-type: none"> ➤ Objectives ➤ Background ➤ References ➤ Deliverables ➤ Dependencies and impacts ➤ Stakeholders to be involved ➤ Role and responsibilities ➤ Timelines ➤ Resources ➤ Means of assessment for success ➤ Use of results • Steer the adoption of the tactical plan with details of projects and indicate how the plan is to be implemented. • Define monitoring and review schedule to evaluate the feasibility and success factor of the plan.

	<p>6.3 Exhibit professionalism</p> <ul style="list-style-type: none"> • The formulation of the tactical plan should take into consideration people and telecom/IT industry growth/trends – local & regional, in addition to organisation’s requirement. • Always take into consideration and strike a proper balance among all related technological, political, social, environmental and legal factors
7. Assessment Criteria	<p>The integrated outcome requirements of this UoC are the ability to:</p> <ol style="list-style-type: none"> i. manage the formulation of appropriate tactical plans for an organisation according to its vision and mission statements as well as goals; and the plans must be documented to the organisation standards ii. manage the development of concise tactical project plans to achieve the goals iii. provide a detailed connection between tactical projects and project management
Remark	