

Functional Area: Product & Service Life Cycle (Development)

1. Title	Screen incoming services / materials from vendors	
2. Code	ITCSPL406A	
3. Range	This UoC applies to the management and handling of third-party vendors get involved wholly or partially in the new product / service. The main focus is at examining and evaluating their proposed material / services at the initial stage of product development.	
4. Level	4	
5. Credit	3	
6. Competency	<p>6.1 Possess the knowledge in the subject area</p> <p>6.2 Screen incoming services / materials from vendors</p> <p>6.3 Exhibit professionalism</p>	<p><u>Performance Requirement</u></p> <ul style="list-style-type: none"> ● Understand the importance of deploying the expertise of third-party vendors to the overall successful of a new product / service ● Accurately grasp the direct relationship between the close monitoring and tight control of outsourcers and their resulting performance ● Aware of the impact of using inappropriate material / service to the success or failure of the new product in concern ● Understand the ultimate necessity of smooth integration among material / services from different outsources, and also with the part provided by own company ● Be aware of the different approaches and techniques in screening outsourcers' services and materials <p>Be able to:</p> <ul style="list-style-type: none"> ● Closely monitor the actual performance of vendors' services / material and match against their original claims ● Describe clearly and unambiguously the actual scores and level of attainment of vendor material to facilitate the subsequent negotiation and review with them ● Identify clearly the new and advanced features of the material / service proposed by different vendors / outsourcers ● Identify with good accuracy the best vendor whose material / service mix is able to contribute to the greatest success of own new product / service ● Fully consider budget allowances and other constraints in the process of vendor material screening ● Fully consider other influencing factors such as market competition, estimated customer preferences, etc while preparing the product specifications ● Effectively communicate and review with own staff members in the process to ensure the inclusion of useful employee comments in the process <ul style="list-style-type: none"> ● Always ensure correctness, accuracy and fairness in the process of vendor material / service screening ● Always work with full capacity and ability to protect the interest of the company, while not missing the opportunity of incorporating useful resources from vendors
7. Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to: i. successfully screen proposed material / service from vendors for use by own company ii. maintain good relationship with vendors in the long run to ensure their continuous support and contribution	
Remark		