

Functional Area: Network Infrastructure & Operation (Planning & Design)

1. Title	Compare vendor products and pricing
2. Code	ITCSNO407A
3. Range	This UoC concerns with selecting the appropriate network equipment suppliers/vendors by comparing products and pricing.
4. Level	4
5. Credit	3
6. Competency	<p><u>Performance Requirement</u></p> <p>6.1 Possess the knowledge in the subject area</p> <ul style="list-style-type: none"> • Possess extensive experience with identifying and formulating network equipment requirement specifications such as function, performance, size, etc • Possess extensive experience with vendor product evaluation techniques and use of worksheets (matrix) • Knowledgeable of “comparison shopping” concept • Experienced with applying score card techniques for ranking of vendor products • Knowledgeable of internal procedures and systems for ranking and categorising vendor products • Understand government regulations, compliances, etc <p>6.2 Compare vendor products and pricing</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Perform product reference and review research • Use corporate standard evaluation worksheet with itemised product evaluation points, such as quality, product life expectancy, performance rating, cost per item, cost per batch, delivery time, etc. • Score the vendor demos and/or RFP (Request for Proposal) responses by following the worksheet to produce a short listing or single vendor selection • Document the comparison in a report with summaries and comparison details as well as recommendations • Distribute documents to appropriate stakeholders, such as purchasing department, etc. <p>6.3 Exhibit professionalism</p> <ul style="list-style-type: none"> • Comply with the organisation standards and procedures when comparing products • Always take into consideration and strike a proper balance among all related parties
7. Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to: <ul style="list-style-type: none"> i. search product information or pricing to be used for comparison ii. follow the organisation standard procedures and objectively allocate weightings for each comparison item iii. document the comparison in accordance to the organisation required format iv. make recommendations with justifications
Remark	