

## (5) Technical/Maintenance Relating to a Property, Positions

### i. Artisan

QF Level	Job Title	Artisan
1	Job Descriptions	Following up on daily maintenance work orders, cooperate with contractors for maintenance, repair or construction according to instructions, assisting in handling emergencies as instructed, reporting damage or irregularities, etc.

Functional Areas	Main Items	Unit of Competency	Code	Credit
<b>EM</b>	<b>Management of the Environment of a Property</b>			
	Crisis & Emergency Handling	Have knowledge on emergency situations	110415L1	2
	Safe Environment	Have knowledge on the safe environment of a property	110421L1	1
<b>BM</b>	<b>Repair, Maintenance &amp; Improvement of a Property</b>			
	Daily & Periodic Maintenance	Report damages and irregular conditions of a property and follow up on the works order	110452L1	2
	Purchasing & Outsourcing	Support contractors in carrying out repair, maintenance and construction works according to instructions	110466L1	1
<b>FN</b>	<b>Finance and Asset Management relating to a Property</b>			
	Inventory Control	Carry out inventory works	110582L1	1

		according to instruction		
<b>HR</b>	<b>Human Resources Management relating to a Property</b>			
	Teamwork & Leadership	Complete tasks by cooperation among a team	110593L1	1
	Occupational Health & Safety	Carry out daily duties in a safe manner	110599L1	1
			<b>Total Credit:</b>	<b>9</b>