

Recognition of Prior Learning Cluster (Security Services)

Item No.	QF Level	Cluster Title	Years of Working Experience and relevant experience	UoC No.	UoC Title	Credit	Assessment Method	Assessment Fee
Security Management								
1	4	Security Management (SS101L4S)	Six years experience in security services industry, of which not less than three years in security management	107634L4	Manage security budgets	2	Interview and Written Test	\$1,200
				107635L4	Manage training for security personnel	2		
				107636L4	Manage security awareness of other personnel	3		
				107637L4	Manage safety and security of special events	3		
				107638L4	Manage safety and security of staff on business travels	2		
				107639L4	Manage workplace monitoring and personal data privacy	2		
				107640L4	Manage workplace violence	3		
				107641L4	Manage record-keeping of security services	2		
				107644L4	Manage relationship with the media	4		
				107645L4	Manage customer enquiries and complaints	2		
				107646L4	Manage relationship with government and non-government services	3		
				107647L4	Keep management abreast of security issues and developments	3		
				107648L4	Manage counter surveillance operations	2		
				107650L4	Perform periodic reviews to ensure the effectiveness and efficiency of security services	3		
107714L4	Manage security personnel for guarding operations	2						
Physical Security Management								
2	4	Physical Security Management (SS201L4S)	Six years experience in security services industry, of which not less than three years in physical security management. Applicant must obtain the RPL qualification of "Security Management (QF Level 4)" and "Emergency Management (QF Level 4).	107659L4	Deploy physical security barriers and equipment	3	Interview and Written Test	\$1,200
				107664L4	Develop procedures and guidelines for the effective operation of physical security	3		
				107666L4	Deploy security personnel for managing physical security and technological support	2		
				107669L4	Perform security risk assessment	3		
				107670L4	Perform site security surveys	3		
				107671L4	Manage the installation of physical security of a premises according to design	3		
				107672L4	Manage the installation of security control according to design	2		
				107694L4	Perform periodic reviews of the design and operations of physical security	2		
3	3	Physical Security Operational Work (SS202L3S)	Five years experience in security services industry, of which not less than two years in physical security.	107676L3	Prepare for the operation of an intrusion alarm system at a premises	2	Verification of Documents	\$290
				107677L3	Prepare for the operation of an access control system at a premises	2		
				107682L3	Monitor CCTV systems	2		
				107683L3	Monitor intrusion alarm systems	2		
				107684L3	Monitor access control systems	2		
				107689L3	Liaise with government and regulatory bodies about service delivery and performance of security systems	2		
				107695L3	Liaise with clients about the service standards and performance of security systems	2		
				107696L3	Coordinate training of security personnel for managing physical security and technological support	2		
				107649L3	Manage safety and security of classified records and documents	3		
4	4	Security System Management (SS203L4S)	Six years experience in Security Services industry, of which not less than three years in security system	107660L4	Deploy intrusion alarm systems	3	Interview and Written Test	\$1,200
				107661L4	Deploy CCTV systems	3		
				107662L4	Deploy access control systems	3		

			management. Applicant must obtain the RPL qualification of "Security Management (QF Level 4)" and "Emergency Management (QF Level 4).	107663L4	Deploy communications facilities and equipment	3		
				107664L4	Develop procedures and guidelines for the effective operation of physical security	3		
				107666L4	Deploy security personnel for managing physical security and technological support	2		
				107667L4	Deploy security personnel for the design, installation, repair and/or maintenance of security systems and devices	2		
				107668L4	Manage the process to tender for the supply a security system for a client's	4		
				107669L4	Perform security risk assessment	3		
				107670L4	Perform site security surveys	3		
				107671L4	Manage the installation of physical security of a premises according to design	3		
				107672L4	Manage the installation of security control according to design	2		
				107673L4	Plan and design a security system for a client's site	3		
				107674L4	Manage the testing and commissioning of a security system for a client's site	2		
				107675L4	Manage the testing and commissioning phase of a security project	2		
				107694L4	Perform periodic reviews of the design and operations of physical security	2		
5	3	Security System Operational Work (SS204L3S)	Five years experience in security services industry, of which not less than two years in security system operational work.	107678L3	Maintain the effective operation of the systems and equipment for security control	2	Verification of Documents	\$290
				107679L3	Supervise the installation phase of a security project	2		
				107680L3	Supervise the programming of a security system for a client's site	2		
				107681L3	Supervise servicing of a security system for a client's site	2		
				107685L3	Perform testing and commissioning of a security system for a client's site	2		
				107686L3	Prepare and conduct the hand over a newly installed security system to the	2		
				107687L3	Prepare for the operation of a CCTV system at a premises	2		
				107688L3	Perform servicing of a security system for a client's site	2		
				107689L3	Liaise with government and regulatory bodies about service delivery and performance of security systems	2		
				107697L3	Coordinate training of security personnel for the design, installation, repair and/or maintenance of security systems and devices	2		
				107649L3	Manage safety and security of classified records and documents	3		
				107840L3	Perform EOC duties during an emergency	2		
6	2	Basic Security System Design (SS205L2S)	Three years experience in security services industry, of which not less than one year in basic security system design.	107690L2	Operate and report faults and malfunctions of physical security facilities, systems and equipment	2	Verification of Documents	\$290
				107693L2	Conduct basic design and recommendation of a security system for a client's	3		
				107786L2	Track reports of defects, faults and malfunctions of facilities, systems, devices and equipment in the field	1		
7	2	Basic Security System Installation (SS206L2S)	Three years experience in security services industry, of which not less than one year in basic security device installation.	107691L2	Perform programming of a security system for a client's site	2	Verification of Documents	\$290
				107692L2	Perform basic installation including wiring and cabling of a security system for a client's site	2		
				107690L2	Operate and report faults and malfunctions of physical security facilities, systems and equipment	2		
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Guarding Services								
8	4	Security Personnel Training (SS301L4S)	Six years experience in security services industry, of which not less than three year in security training.	107749L4	Train security personnel to perform guarding services	6	Interview and Written Test	\$1,200

9	4	Security Services Management (SS302L4S)	Six years experience in security services industry, of which not less than three year in guarding services management. Applicant must obtain the RPL qualification of "Security Management (QF Level 4)" and "Emergency Management (QF Level 4).	107706L4	Comply with duty of care and third party responsibilities in managing safety and security of the premises under protection	3	Interview and Written Test	\$1,200
				107707L4	Comply with laws and regulations in the execution of guarding operations	3		
				107708L4	Perform threat and risk assessment for guarding operations	3		
				107709L4	Deploy systems, devices and equipment for guarding operations	2		
				107710L4	Formulate the emergency evacuation plan	3		
				107711L4	Formulate the safety and security plan for special events	3		
				107712L4	Define the standard of conduct and performance of security personnel for guarding services	2		
				107713L4	Formulate the traffic management plan on private roads	3		
				107746L4	Manage post-incident reviews and follow-up actions after an incident or emergency	3		
				107642L4	Manage the tendering process for security services	4		
				107643L4	Monitor the performance of outsourced security services	3		
10	3	Security Services Management (SS303L3S)	Five years experience in security services industry, of which not less than two year in guarding operations.	107715L3	Coordinate drills and exercises for guarding operations	2	Verification of Documents	\$290
				107716L3	Conform to the policies, procedures and guidelines in the execution of guarding operations	1		
				107717L3	Conform to the standard of conduct and performance of security personnel for guarding operations	1		
				107718L3	Handle systems, devices and equipment for guarding operations	2		
				107719L3	Maintain effective communications for guarding operations	2		
				107720L3	Work with government and non-government agencies in the execution of guarding operations	2		
				107721L3	Supervise a team of security personnel to perform guarding operations	3		
				107722L3	Supervise the conduct and performance of security personnel for guarding operations	2		
				107723L3	Supervise the handling of incidents and emergencies	3		
				107724L3	Coordinate response actions at the scene of an emergency	3		
				107725L3	Handle enquiries and complaints	2		
				107726L3	Liaise with government and regulatory bodies about guarding services	3		
				107748L3	Liaise with clients about guarding services	2		
				107750L3	Coordinate training of security personnel for guarding services	2		
				107649L3	Manage safety and security of classified records and documents	3		
107840L3	Perform EOC duties during an emergency	2						
11	2	Guarding Operational Work (SS304L2S)	Three years experience in security services industry, of which not less than one year in guarding operations.	107727L2	Perform static post duties	2	Verification of Documents	\$290
				107728L2	Perform patrol duties	1		
				107729L2	Perform access control duties	2		
				107730L2	Perform traffic control duties	1		
				107731L2	Enforce parking rules on private roads	1		
				107732L2	Perform crowd control duties	2		
				107733L2	Perform search duties	3		
				107734L2	Handle noise complaints	1		
				107735L2	Handle incidents and emergencies	2		
				107736L2	Handle an intrusion alarm activation	2		
				107737L2	Handle a scene of crime	2		
				107738L2	Make an arrest	2		
				107739L2	Handle suspicious persons	2		
				107740L2	Handle a fire alarm activation	2		

				107741L2	Handle an incident of fire	2		
				107742L2	Handle an emergency evacuation	2		
				107751L2	Perform progressive guarding services (Note: extended basic training in addition to QASRS)	1		
				107752L2	Handle emergency situations according to pre-established procedures (Note: extended basic training in addition to QASRS)	1		
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Close Protection Services								
12	4	Close Protection Services Management	Six years experience in security services industry, of which not less	107759L4	Supervise close protection operations	2	Interview and Written Test	\$1,200
				107760L4	Manage attack drills for close protection operations	2		
13	3	Close Protection Services Operation Work (SS402L3S)	Five years experience in security services industry, of which not less than two years in close protection services.	107761L3	Perform close protection operations	1	Verificaiton of Documents	\$290
				107762L3	Perform close protection whilst in a static environment	2		
				107763L3	Perform close protection whilst in transit	2		
				107764L3	Perform close protection whilst on foot	2		
				107765L3	Perform close protection whilst embusing and debusing	2		
				107766L3	Perform security searches and checks for close protection	2		
				107767L3	Coordinate training for vehicle drivers designated for close protection	1		
				107768L3	Coordinate training for operating the tools and equipment deployed for close protection	2		
				107649L3	Manage safety and security of classified records and documents	3		
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Security Control Room								
14	4	Security Control Room Management (SS501L4S)	Six years experience in security services industry, of which not less than three years in security control room management. Applicant must obtain the RPL qualification of	107671L4	Manage the installation of physical security of a premises according to design	3	Interview and Written Test	\$1,200
				107776L4	Establish protocols with sites and guard posts monitored by the security	2		
				107777L4	Supervise the daily operations of security control	2		
				107778L4	Investigate and report incidents	2		
				107790L4	Perform periodic reviews of the design and operations of security control	3		
15	3	Security Control Room Operation (SS502L3S)	Five years experience in security services industry, of which not less than two years in security control room management.	107678L3	Maintain the effective operation of the systems and equipment for security control	2	Verification of Documents	\$290
				107682L3	Monitor CCTV systems	2		
				107683L3	Monitor intrusion alarm systems	2		
				107684L3	Monitor access control systems	2		
				107779L3	Compile duty roster and coordinate deployment of security personnel	2		
				107780L3	Work with government / non-government services to handle security	2		
				107781L3	Handle customer enquiries and complaints	2		
				107782L3	Provide logistical support to frontline security personnel	2		
				107783L3	Respond to security incidents and emergencies from the security control	3		
				107784L3	Prepare to monitor security systems and equipment	2		
				107791L3	Coordinate training of security personnel for security control operations	2		
				107649L3	Manage safety and security of classified records and documents	3		
16	2	Security Control Room Operational Work (SS503L2S)	Three years experience in security services industry, of which not less than one year in security control room operations.	107785L2	Perform tele-protection duties	2	Verification of Documents	\$290
				107786L2	Track reports of defects, faults and malfunctions of facilities, systems, devices and equipment in the field	1		
				107787L2	Record information and activities about security services	1		
17	2	CAMS Operational Work	Three years experience in security services industry, of which not less	107788L2	Perform Central Alarm Monitoring Station (CAMS) operations for initial basic training	2	Verification of Documents	\$290

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		(SS504L2S)	than one year in CAMS operations.	107789L1	Perform key control duties	1		
Armoured Transportation								
18	4	Management of Armoured Transportation - Support & Administration	Six years experience in security services industry, of which not less than three years in armoured transportation - support & administration. Applicant must obtain	107806L4	Liaise with government and regulatory bodies about armoured transportation services	3	Interview and Written Test	\$1,200
				107807L4	Liaise with clients about armoured transportation services	3		
				107824L4	Coordinate training of security personnel for armoured transportation	2		
				107825L4	Coordinate drills and exercises for armoured transportation	2		
19	4	Management of Armoured Transportation - Operation (SS602L4S)	Six years experience in security services industry, of which not less than three years in armoured transportation - operations. Applicant must obtain the RPL qualification of "Security Management (QF Level 4)" and "Emergency Management (OF	107802L4	Deploy security transit vehicles for armoured transportation	2	Interview and Written Test	\$1,200
				107803L4	Deploy firearms and ammunition for armoured transportation	3		
				107804L4	Deploy systems, devices and equipment for armoured transportation	2		
				107805L4	Perform routes planning for armoured transportation	3		
				107808L4	Monitor armoured transportation operations	2		
				107823L4	Perform periodic reviews to ensure the effectiveness and efficiency of armoured transportation services	2		
20	3	Armoured Transportation- Operation (SS603L3S)	Five years experience in security services industry, of which not less than two years in armoured transportation operational work.	107809L3	Perform security control operations to support armoured transportation	3	Verification of Documents	\$290
				107810L3	Perform armoury operations to support armoured transportation	3		
				107811L3	Prepare for armoured transportation at client's site	3		
				107812L3	Perform armoured transportation of cash and valuables	3		
				107813L3	Respond to incidents and emergencies associated with armoured	3		
				107814L3	Perform armoured vehicle crew commander duties for initial basic training	2		
				107649L3	Manage safety and security of classified records and documents	3		
21	2	Armed Guard Operational Work (SS604L2S)	Three years experience in security services industry, of which not less than one year in armed guard operational work.	107818L2	Handle firearms and ammunition for armoured transportation	3	Verification of Documents	\$290
				107819L2	Handle systems, devices and equipment for armoured transportation	3		
				107820L2	Handle incidents and emergencies associated with armoured transportation	2		
				107821L2	Record incidents and emergencies associated with armoured transportation	1		
				107822L2	Perform armoured vehicle crew member duties for initial basic training	3		
22	2	Armoured Vehicle Crew Operational Work-(SS605L2S)	Three years experience in security services industry, of which not less than one year in vehicle crew operational work.	107815L2	Perform delivery and collection of consignments from the company's vault	2	Verification of Documents	\$290
				107816L2	Perform delivery and collection of consignments from the client's site	3		
				107817L2	Perform cash replenishment services for ATM machines	2		
				107820L2	Handle incidents and emergencies associated with armoured transportation	2		
				107821L2	Record incidents and emergencies associated with armoured transportation	1		
				107822L2	Perform armoured vehicle crew member duties for initial basic training	3		
Emergency Management								
23	4	Emergency Management (SS701L4S)	Six years experience in security services industry, of which not less than three years in security management.	107831L4	Manage emergency preparedness and response	3	Interview and Written Test	\$1,200
				107832L4	Manage emergency communications	3		
				107833L4	Manage the media during an emergency	3		
				107834L4	Manage life safety during an emergency	3		
				107835L4	Manage property protection during an emergency	3		
				107836L4	Manage recovery and restoration of operations after an emergency	3		
				107837L4	Coordinate with government emergency services and other organisations about emergency planning and response	3		
				107838L4	Manage testing and exercising of plans and procedures for emergency	3		
				107839L4	Coordinate response actions at the scene of an emergency	3		
				107841L4	Manage post-incident reviews and follow-up actions after an emergency	3		

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				107842L4	Manage training of personnel for emergency response	2		
Investigation								
24	4	Investigation Services Management (SS801L4S)	Six years experience in security services industry, of which not less than three years in investigation services management. Applicant must obtain the RPL qualification of "Security Management (QF Level 4)" and "Emergency Management (QF Level 4)"	107848L4	Understand legal issues relevant to investigative services in Hong Kong	3	Interview and Written Test	\$1,200
				107849L4	Work with government and related agencies regarding investigations	3		
				107850L4	Apply the rules of evidence in the collection and preservation of evidence	2		
				107851L4	Develop the action plan for an investigation	3		
				107852L4	Conduct research and analysis	3		
				107853L4	Conduct investigative interviews	3		
				107858L4	Draw conclusions at the completion of an investigation	3		
				107859L4	Compile investigation reports	3		
25	3	Investigation Operational Work (SS802L3S)	Five years experience in security services industry, of which not less than two years in investigation operations.	107854L3	Conduct surveillance	3	Verification of Documents	\$290
				107855L3	Collect and preserve physical evidence	3		
				107856L3	Follow-up investigation results	2		
				107649L3	Manage safety and security of classified records and documents	3		
				107857L2	Keep records about investigative activities	2		