

Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Common

Title	Apply system tool
Code	110380L2
Range	Apply computer system (e.g. Enterprise Resource Planning (ERP), Product Lifecycle Management (PLM)) to report information in fashion business. This applies to individuals who are required to use system tools to enter and record data.
Level	2
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • understand the purpose of the system tool • state the functions performed by the system tool and its relationship with relevant personnel (e.g. design staff, clients) • describe the system structure and application in the fashion business • use a range of the techniques in applying the system tool • understand the security policy in relation to the application of system tool (e.g. assess right) <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • identify the roles and responsibilities of different parties in handling data in the system • identify the types of information and data that need to be entered into the system • verify information and data with related parties before entering the system • generate reports in accordance with organisational procedures <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • comply with the data security policy • ensure data are entered accurately and in a timely manner
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> • Application of computer system in entering data and generating reports in the standard format in accordance with organisational procedures.
Remark	Common UoC across the functional areas : Design / Product Development / Technical Support / Production Planning and Control