

Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Laundry Services

Title	Develop contracts
Code	110357L5
Range	Develop laundry services contracts to determine the contents and details of the product or service provision. This applies to individuals who are required to determine the contents and details of the product or service provision with business clients for developing laundry services contracts.
Level	5
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • understand the function and legal significance of the contract as well as the principles, considerations and steps of developing contracts • understand the commercial contract legislation and industry practices related to laundry services contracts • describe the contents and details of common laundry services contracts • understand the importance of negotiating the contents of contracts with clients • identify the organisational policy and procedures about developing contracts <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • determine the contents of the product or service provision • identify the contract requirements and negotiate with the clients for agreement • set the contents and terms of contracts • assess the potential risks and legal liabilities of contract terms and propose amendments when necessary • arrange contracts to related parties for review or approval • seek legal advice from related parties when necessary <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • always devote to protect the organisational interests • ensure contract documents can comply with the organisational and legal requirements under the principles of good faith and fair dealing
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> • Determining the contents and details of the product or service provision with business clients for developing laundry services contracts.
Remark	