Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Laundry Services

Title	Monitor laundry production progress
Code	110354L4
Range	Monitor the progress of laundry production works. This applies to individuals who are required to control the progress and outputs of production units to ensure that production works of different laundry services will be completed according to the production plan and schedule.
Level	4
Credit	3
Competency	Performance Requirements 1. Knowledge in the subject area Be able to • familiarise with the works and production time management of laundry production units • apply a range of tools for monitoring laundry production progress and outputs (e.g. production records of a stage) • apply appropriate methods for collecting and analysing production progress data (e.g. progress reports) • explain the key obstacles that can affect laundry production progress 2. Application and process Be able to • identify the output and delivery targets of the production units (e.g. per shift, per day) in accordance with the production plan and schedule • assign appropriate checkpoints for monitoring and tracking the progress of laundry production works • collect production progress data at the checkpoints (e.g. quantity of output, deviation) • analyse the production progress data to identify any key issues of laundry production works (e.g. delay) • consult with related parties for solutions or making adjustments to the production plan and schedule if appropriate 3. Exhibit professionalism Be able to • tackle unexpected situations in a professional manner
Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to accomplish: • Controlling the progress and outputs of production units to ensure that production works of different laundry services will be completed according to the production plan and schedule.
Remark	