

**Specification of Competency Standards**  
**for the Fashion Industry**  
**Unit of Competency**

Functional Area - Laundry Services

|                     |  |
|---------------------|--|
| Title               | Apply the laundry retail sales system  |
| Code                | 110335L2   |
| Range               | Apply the laundry retail sales system to complete laundry services transactions. This applies to individuals who are required to apply the laundry retail sales system to complete different laundry services transactions at the shops.   |
| Level               | 2  |
| Credit              | 3  |
| Competency          | <p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• outline the functions and operation methods of the laundry retail sales system</li> <li>• understand the usage and storage procedures and guidelines of retail sales system and the associated items and ancillary equipment in the organisation</li> <li>• interpret basic information of the retail sales system and respond in accordance with organisational guidelines (e.g. correcting information entered)</li> </ul> <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• prepare and start up the laundry retail sales system and ancillary equipment in accordance with organisational guidelines (e.g. identity verification)</li> <li>• identify the types of laundry services transactions and proceed the retail sales system operations required</li> <li>• enter relevant information and make appropriate responses in accordance with system instructions</li> <li>• check all the information is correct and the related system instructions, and then complete the transactions</li> <li>• record transactions and print out transaction documents according to established procedures and methods</li> </ul> <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• accurately enter sales-related information</li> <li>• keep all transaction records properly</li> </ul> |
| Assessment Criteria | <p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> <li>• Applying the laundry retail sales system to complete different laundry services transactions by following established business procedures.</li> </ul>   |
| Remark              |  |