

**Specification of Competency Standards**  
**for the Fashion Industry**  
**Unit of Competency**

Functional Area - Laundry Services

Title	Perform folding works
Code	110328L1
Range	Perform folding to meet clothing item delivery requirements. This applies to individuals who are required to fold clothing items manually or with folding machine according to their delivery requirements.
Level	1
Credit	1
Competency	<p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• understand the folding procedures and delivery requirements of ordinary clothing items (e.g. manual, machine folding)</li> <li>• outline the manual folding methods of common clothing items</li> <li>• wherein the use of folding machine is required, <ul style="list-style-type: none"> <li>○ outline the functions and operation methods of folding machine</li> <li>○ understand the safe operation guidelines for folding machine and ancillary equipment in the organisation</li> </ul> </li> </ul> <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• identify the delivery requirements and folding methods of clothing items based on the instructions</li> <li>• fold clothing items in accordance with the specified manual folding methods</li> <li>• wherein the use of folding machine is required, <ul style="list-style-type: none"> <li>○ prepare folding machine and ancillary equipment, and then correctly feed the items onto the specified position in accordance with established procedures</li> <li>○ start up folding with the required programme</li> <li>○ seek support from related parties when there is operational fault of folding machine and ancillary equipment</li> </ul> </li> </ul> <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• pay attention to the cleanliness of environment in which folding works are performed</li> <li>• observe safety precautions and correctly operate folding machine and ancillary equipment</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> <li>• Folding clothing items manually or with folding machine by following established business procedures and delivery requirements.</li> </ul>
Remark	