Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Production Planning and Control

Title	Monitor production progress
Code	110301L4
Range	Monitor the work progress of fashion production units. This applies to individuals who are required to control the work progress of fashion production units to ensure completion of production orders in the agreed timeframe.
Level	4
Credit	3
Competency	Performance Requirements 1. Knowledge in the subject area Be able to • familiarise with the production flow and line balancing • apply a range of tools for monitoring the production progress • apply a range of specialised approaches for collecting and analysing production progress data • explain the key obstacles that can affect the production progress 2. Application and process Be able to • identify the production schedule and the key dates of different production activities • assign checkpoints for monitoring and tracking the work progress of production units in the production activities • collect production progress data at the checkpoints (e.g. cutting output, work-in-progress, daily output) • analyse the production progress data to identify deviations from the production schedule • consult with related parties for solutions or making adjustments to the production schedule if appropriate 3. Exhibit professionalism Be able to • tackle unexpected situations in a professional manner
Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to accomplish: • Monitoring the work progress of fashion production units to ensure completion of production orders in the agreed timeframe.
Remark	