

**Specification of Competency Standards**  
**for the Fashion Industry**  
**Unit of Competency**

Functional Area - Production Planning and Control

Title	Collect data for production planning and control
Code	110295L3
Range	Collect data for production planning and control of a fashion business. This applies to individuals who are required to gather data for production planning and control at a particular stage.
Level	3
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• understand the data requirements for a given stage of fashion production planning and control (e.g. pre-planning, scheduling)</li> <li>• state the sources of data for typical fashion production planning and control purposes (e.g. estimating, material allocation, inventory control)</li> <li>• employ a range of methods, system tools and databases for collecting data for fashion production planning and control (e.g. ERP, system report)</li> </ul> <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• confirm the fashion production planning and control stage and purpose for which data collection is performed</li> <li>• identify the range of data required and locate their sources</li> <li>• employ appropriate methods to collect the data with consideration of their time-specific availability</li> <li>• clarify unclear or missing data with related parties</li> <li>• organise the collected data in a form that is ready for use to facilitate analysis for the production planning and control purpose</li> </ul> <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> <li>• ensure the data are latest, complete and accurate</li> <li>• deal with the dynamic nature of changing fashion production environment</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> <li>• Collection and organisation of data for a particular stage and purpose of production planning and control of a fashion business that can facilitate further analysis.</li> </ul>
Remark	