

Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Technical Support

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| Title | Communicate pre-production issues |
| Code | 110250L3 |
| Range | Communicate important issues with the factory prior to the production of fashion products. This applies to individuals who are required to discuss and communicate pre-production issues with the factory or related personnel so as to get them ready for a successful production. |
| Level | 3 |
| Credit | 3 |
| Competency | <p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • understand the importance of communicating pre-production issues in the fashion production • describe the pre-production procedure and parties involved • identify preproduction issues by examining the related documents (e.g. evaluation reports) and samples • employ techniques and tools in illustrating the preproduction issues (e.g. mock-up, visual aid) • communicate pre-production issues with correct fashion terminology <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • examine production details in the technical specification, approved samples and evaluation reports • identify issues that need to be addressed for a successful production • set up regular meetings with the factory and related personnel for the discussion of the pre-production issues • explain the issues and provide details for the precautionary measures or resolution to be taken • record all decisions made for preproduction issues and disseminate the records to all parties involved <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • demonstrate a good presentation skill in illustrating facts and ideas clearly to different audience • be detail-oriented without missing any critical issues that may jeopardise the production |
| Assessment Criteria | <p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> • Communicate with the factory and related personnel all preproduction issues for successful production of fashion products. |
| Remark | |