

Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Personnel Management

Title	Provide work skill instruction
Code	108274L4
Description	Provide work skill instruction to staff members of a fashion business. This applies to individuals who are required to provide instruction and demonstrate work skills to enhance the work performance of staff members of a fashion business.
Level	4
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • identify the learner characteristics of the fashion industry (e.g. literacy level) • identify the range of instructional resources and materials required in different work processes or contexts (e.g. sewing) • explain the key elements for effective work skill instruction (e.g. preparation, explanation) • understand the challenges and problems of providing work skill instruction on the line (e.g. on-the-job instruction) • set up an effective and safe training session for work skill instruction <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • identify the characteristics and learning needs of an individual or a group of staff members • determine instruction objectives and the range of work processes and context involved • prepare instructional resources and materials to meet learners' needs • use communication skills to instruct learners and demonstrate relevant work skills • provide opportunities for practice during instruction • provide feedback on learners' performance to enhance their work performance <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • ensure a safe learning environment • reflect upon personal performance in providing instruction and demonstration for improvement
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> • Provision of work skill instruction and demonstration to enhance the work performance of staff members in a range of work processes and in the context of a fashion business.
Remark	