Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Personnel Management

Title	Improve team coordination and performance
Code	108273L4
Description	Improve team coordination and performance to accomplish task assignments. This applies to individuals who are required to act as productive team players by adopting an open-minded working style and providing support to other team members.
Level	4
Credit	2
Competency	Performance Requirements 1. Knowledge in the subject area Be able to: • understand the common teamwork processes in the fashion industry (e.g. cross-border) • explain the key elements of successful team coordination (e.g. team communication strategies) • work with team members with diverse expertise and backgrounds 2. Application and process Be able to: • employ different communication strategies to seek team members' comments and change work methods to achieve better results when necessary • initiate open and two-way communication; accept ideas / opinions and feedback in a positive and constructive manner • communicate with different team members to understand their difficulties; share responsibilities when appropriate • contribute expertise by assisting co-workers to achieve quality performance and continuous improvement 3. Exhibit professionalism Be able to: • take steps to encourage all related staff members contribute their greatest effort in sharing skills, knowledge and work experience to enhance team performance
Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to accomplish: • Improvement in team coordination and performance through using different communication strategies and providing support to other team members.
Remark	Modified from the UoC of Specification of Competency Standards for the Banking Industry Retail Banking (Version 2 , UoC code : 107605L4)