

Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Personnel Management

Title	Set up team
Code	108272L5
Description	Set up a team for fashion projects. This applies to individuals who are required to establish a team to execute different initiatives and projects of a fashion business.
Level	5
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • evaluate staffing requirements of the organisation • identify the requirement of fashion projects and the corresponding team members' abilities • review key success factors of team formation (e.g. organisational culture, management style) • understand how to set up teams to handle specific initiatives and projects <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • identify functions and objectives of a fashion project team • determine the criteria to recruit team members (e.g. established personal networks) • assess and select the potential members against the selection criteria • establish team structure to facilitate the effective performance of the team functions • assign roles and responsibilities to team members • develop mentoring processes among team members (e.g. for less experienced members) when required • document job descriptions of project team for related parties' reference <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • clarify roles and expectations of team members • motivate members to set goals to direct their own efforts
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> • Setting up a fashion project team with members of the required characteristics and abilities to perform effectively in a team situation.
Remark	