

Specification of Competency Standards
for the Fashion Industry
Unit of Competency

Functional Area - Personnel Management

Title	Review training outcomes
Code	108271L5
Description	Review training outcomes to ensure new skills and knowledge are properly acquired and applied in a fashion business. This applies to individuals who are required to conduct post-training evaluation in a fashion business.
Level	5
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge in the subject area</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • understand the purposes and common evaluation criteria and procedures of post-training evaluation • evaluate the common problems in the training process (e.g. training content) • assess training effectiveness and obtain feedback to ensure new skills and knowledge are properly put into practice <p>2. Application and process</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • evaluate the satisfaction of participants with the trainers and training programmes • evaluate the understanding of the subject of the participants • evaluate the achievement of desired behavioural and attitudinal outcomes of participants (e.g. application of learning at work) • determine whether positive results have been obtained (e.g. productivity) • review feedback of participants or major stakeholders (e.g. managers) and suggest ways to improve training design and delivery <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • proactively engage stakeholders in reviewing and improving training programmes to enhance the training effectiveness
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to accomplish:</p> <ul style="list-style-type: none"> • Review of training outcomes with appropriate methods and procedures to ensure new skills and knowledge are properly acquired and applied in a fashion business.
Remark	