

1. Title	Formulate occupational safety and health and environmental protection schemes
2. Code	EMCUSH505A
3. Range	Analyze areas that have to be enhanced regarding staff's awareness of occupational safety and health and environmental protection, and to formulate schemes to enhance staff's awareness of occupational safety and health and environmental protection.
4. Level	5
5. Credits	6
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Occupational safety and health and environmental protection scheme</p> <ul style="list-style-type: none"> <li>◆ Understand the importance of occupational safety and health and environmental protection to staff; and draft a scheme relevant to occupational safety and health and environmental protection including the following: <ul style="list-style-type: none"> <li>• Scheme targets</li> <li>• Schedule</li> <li>• Effectiveness review</li> <li>• Manpower arrangement</li> <li>• Budget, etc.</li> </ul> </li> </ul> <p>6.2 Formulation of occupational safety and health and environmental protection scheme</p> <ul style="list-style-type: none"> <li>◆ Identify the difference between the company's targets and staff awareness of occupational safety and health and environmental protection <ul style="list-style-type: none"> <li>• Collect opinions of staff on occupational safety and health and environmental protection management</li> <li>• Set the company's targets on occupational safety and health and environmental protection management</li> <li>• Identify the difference between the company's targets and staff awareness of occupational safety and health and environmental protection management</li> </ul> </li> <li>◆ Formulate plans to enhance staff's awareness of occupational safety and health and environmental protection management <ul style="list-style-type: none"> <li>• Analyze company's occupational safety and health and environmental protection management culture, and draft proposals for the enhancement scheme such as training courses, seminars and quiz competitions, etc.</li> <li>• Collect staff's opinions on safety, health and environmental improvement</li> <li>• Collect staff's opinions on the enhancement scheme</li> <li>• Use other organizations' successful experience in organizing activities to enhance staff's awareness of occupational safety and health and environmental protection</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Formulate a scheme to enhance staff's awareness of occupational safety, health environmental protection, including the formulation of scheme targets, implementation methods and schedule, expected performance, budget, measuring methods, etc.</li> <li>• Manpower arrangement for the implementation of the scheme</li> <li>◆ Review the effectiveness of the scheme <ul style="list-style-type: none"> <li>• Ensure good communication during the implementation of the scheme</li> <li>• Measure and review the effectiveness of the scheme after implementation</li> </ul> </li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirement of this unit of competency is:</p> <p>(i) Capable to formulate and implement schemes to enhance staff's awareness of occupational safety and health and environmental protection; and to review their effectiveness.</p>
8. Remarks	<p>The credit value of this unit of competency is set on the presumption that the person already possesses knowledge of occupational safety management.</p>