

1. Title	Implement occupational safety and health and environmental protection courses and training programmes
2. Code	EMCUSH508A
3. Range	Implement occupational safety and health and environmental protection courses and training programmes, and enhance safety awareness of staff.
4. Level	5
5. Credits	3
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Contents of general occupational safety and health and environmental protection courses and training</p> <ul style="list-style-type: none"> <li>◆ Understand the objectives and contents of general occupational safety and health and environmental protection courses and training</li> <li>◆ Understand the characteristics and needs of training targets</li> </ul> <p>6.2 Implementation of general occupational safety and health and environmental protection courses and training</p> <ul style="list-style-type: none"> <li>◆ Investigate the needs of training targets within the organization <ul style="list-style-type: none"> <li>• Use different methods to help investigate the needs of training targets within the organization for occupational safety and health and environmental protection training, such as questionnaire, staff appraisal report, company policy, etc</li> </ul> </li> <li>◆ Implement occupational safety and health and environmental protection courses and training projects <ul style="list-style-type: none"> <li>• Make relevant arrangements for enrolment and admission procedures, venue and duration for the course, teaching materials and aids, etc</li> </ul> </li> <li>◆ Enhance staff's safety awareness <ul style="list-style-type: none"> <li>• Encourage the staff to participate actively in occupational safety and health and environmental protection courses and training programmes through continuous staff training, merit assessment, performance incentives, extracurricular activities</li> </ul> </li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirement of this unit of competency is:</p> <p>(i) Capable to use different methods to investigate and analyze effectively the needs of training targets on occupational safety and health and environmental protection within the organization;</p> <p>(ii) Capable to organize training courses and programmes, and implement relevant activities effectively according to the internal needs of the organization; and</p> <p>(iii) Capable to formulate and implement encouragement measures to enhance staff's safety awareness.</p>
8. Remarks	The credit value of this unit of competency is set on the presumption that the person already possesses the knowledge of occupational safety management.