

1. Title	Formulate contract documents for fire service projects
2. Code	EMFSPM501A
3. Range	As regards fire service project management, critically analyze, reorganize, evaluate and synthesize a wide range of information about a fire service project, so as to draft and formulate the contract documents for the project.
4. Level	5
5. Credit	9
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Terms and details of engineering contract</p> <ul style="list-style-type: none"> <li>◆ Understand all kinds of contract terms, their execution and spirit of the law</li> <li>◆ Understand the nature and content of all kinds of engineering contract, including: <ul style="list-style-type: none"> <li>• Fire equipment procurement contract</li> <li>• Engineering service contract</li> <li>• Engineering design and installation contract</li> </ul> </li> </ul> <p>6.2 Formulate contract documents for fire service projects</p> <ul style="list-style-type: none"> <li>◆ Critically analyze, reorganize, evaluate and synthesize a wide range of information about a fire service project, so as to formulate the contract documents for the project <ul style="list-style-type: none"> <li>• Draft and formulate general contract terms and details, including: <ul style="list-style-type: none"> <li>▸ General contract terms</li> <li>▸ General technical provisions</li> <li>▸ Tender form</li> </ul> </li> <li>• Draft and formulate special contract terms and details, including: <ul style="list-style-type: none"> <li>▸ Standard technical provisions</li> <li>▸ Special contract terms</li> <li>▸ Special technical provisions</li> <li>▸ Tender drawing</li> <li>▸ Tender schedule</li> </ul> </li> </ul> </li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirement of this unit of competency is:</p> <p>(i) Capable to critically analyze, reorganize, evaluate and synthesize a wide range of information about a fire service project, so as to formulate general and special contract terms and details for the project.</p>
8. Remarks	This unit of competency is suitable for enhancing the competency of fire service project management staff.