

1. Title	Formulate job sequence and project management plan
2. Code	EMFSPM403A
3. Range	Master the chain relationship of different work processes and formulate job sequence and project management plan of the fire installation project in a range of varied and specific situations.
4. Level	4
5. Credit	6
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Understand job sequence of fire installation project</p> <ul style="list-style-type: none"> <li>◆ Understand details and procedures of every single work process</li> <li>◆ Analyze the chain relationship of different work processes</li> </ul> <p>6.2 Formulate job sequence and project management plan of fire installation project</p> <ul style="list-style-type: none"> <li>◆ Formulate job sequence and project management plan of the fire installation project in a range of varied and specific situations, including: <ul style="list-style-type: none"> <li>• Goals and scope of project</li> <li>• work breakdown structure ( WBS ) of project, including the design, installation, inspection, testing, commissioning, sourcing of materials and resources arrangement of all kinds of components</li> <li>• Monitoring schedule of project plan</li> <li>• Income and expenditure estimates of project plan</li> <li>• Material sourcing management mechanism of project plan</li> <li>• Manpower structural plan, authority and responsibilities for different job positions, and communication mechanism of project plan</li> <li>• Work progress and problem reporting mechanism of project plan</li> </ul> </li> </ul> <p>6.3 Professionalism in handling job sequence and project management plan</p> <ul style="list-style-type: none"> <li>◆ Follow the code of practice and guidelines to formulate job sequence and project management plan</li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <p>(i) Capable to master the chain relationship of different work processes of a fire installation project; and</p> <p>(ii) Capable to formulate job sequence and project management plan of fire installation project in a range of varied and specific situations.</p>
8. Remarks	This unit of competency is suitable for enhancing the competency of fire service project management staff.