

1. Title	Organization and arrangement of dockyard work
2. Code	EMSROM402A
3. Range	Apply the knowledge and experience of ship repairs to human resources management for division, organization and arrangement of dockyard work and assist in formulating work standards.
4. Level	4
5. Credit	3
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Concerns for organizing dockyard work</p> <ul style="list-style-type: none"> ◆ Understand the concerns for ship repairs, such as: <ul style="list-style-type: none"> • Control of sinking and floating and coordination of ships docking and undocking • Sinking and rising of float docks • Potential hazards of entering special work locations, such as narrow spaces, liquid tanks, engine rooms and dangerous goods stores ◆ Understand the human resources (such as specified professionals) required by different work processes ◆ Understand the arrangements for ships entering and leaving a dockyard, including: <ul style="list-style-type: none"> • Interpretation of docking diagram • Preparations made by a dockyard and for the use of slipway • Requirements for obtaining work permits • Erecting lifting appliances <p>6.2 Methods of organizing and arranging dockyard work</p> <ul style="list-style-type: none"> ◆ Assist in formulating work standards according to the work flow and management structure of repair workshops ◆ Manage the repair workforce effectively and control the division of work in dockyards properly and implement the organization and arrangements of work <p>6.3 Professionalism in organizing and arranging dockyard work</p> <ul style="list-style-type: none"> ◆ Perform ship repairs properly and organize and arrange dockyard work according to relevant ordinances on operation and the understanding of the operation of a major dockyard operators

7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> (i) Capable to master the operation safety of dockyard repairs; (ii) Capable to arrange the work processes and manage the human resources for work division at dockyards; and (iii) Capable to identify ordinances related to regulation of operation.
8. Remarks	<p>The credit value of this unit of competency is set on the presumption that the person already possesses basic knowledge of human resources management (such as EMCUOM102A “Basic knowledge of electrical and mechanical services management” and EMSROM301A “Basic operational requirements for material management”).</p>