

1. Title	Aviation parts and/or materials receiving from suppliers
2. Code	EMAMCM308A
3. Range	This UoC is intended for people who are required to receive aviation parts and materials from suppliers as part of their aviation storekeeping duties.
4. Level	3
5. Credit	9
6. Competency	<p style="text-align: center;"><u>Performance Requirement</u></p> <p>6.1 Receive aviation parts and/or materials from suppliers</p> <ul style="list-style-type: none"> <li>◆ Able to unload the aviation parts and/or materials packages from transport in accordance with the procedures.</li> <li>◆ Able to check the aviation parts and/or materials packages to ensure conformity with order documents, e.g. conformity - quantity, freedom from external damage, leakage.</li> <li>◆ Able to take action for non-conformities in accordance with the procedures, e.g. actions - delivery refused, documentation amended, acceptance of partial delivery</li> </ul> <p>6.2 Inspect inwards aviation parts and/or materials for conformance and send aviation parts and/or materials to storage</p> <ul style="list-style-type: none"> <li>◆ Able to unpack and inspect in sequence to ensure that aviation parts and/or materials are processed in order of priority.</li> <li>◆ Able to detect and record the transit damage to unpacked aviation parts and/or materials in accordance with the procedures.</li> <li>◆ Able to confirm the supplier documentation details conform to order specifications, e.g. documentation details - shelf life status, release notes, approved supplier.</li> </ul>

	<ul style="list-style-type: none"> <li>◆ Able to take corrective action to address documentation non-conformities in accordance with the procedures.</li> <li>◆ Able to store and record the special purpose transit packaging in accordance with the procedures.</li> <li>◆ Able to update the stock control system to record receipt of aviation parts and/or materials in accordance with the procedures.</li> <li>◆ Able to update the stock control system to record receipt of aviation parts and/or materials in accordance with the procedures.</li> <li>◆ Able to select the destination for aviation parts and/or materials in accordance with the procedures.</li> <li>◆ Able to confirm the storage packaging of aviation parts and/or materials complies with procedures.</li> <li>◆ Able to confirm the storage labeling of aviation parts and/or materials complies with procedures.</li> <li>◆ Able to dispatch the aviation parts and/or materials to selected storage areas in accordance with the procedures.</li> </ul> <p>6.3 Professional approach</p> <ul style="list-style-type: none"> <li>◆ Able to understand the legislative requirements, aviation authority requirements, manufacturers' publications and the maintenance organizations' approved maintenance practices and requirements in carrying out the task.</li> <li>◆ Able to complete the task within the stipulated duration.</li> <li>◆ Able to complete the receipt documentation in accordance with the procedures.</li> </ul>
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	<ul style="list-style-type: none"> <li>◆ Able to update the stock control system to record receipt and location of aviation parts and/or materials in accordance with the procedures.</li> </ul>
7. Assessment Criteria	<p>The integral outcome requirement of this UoC are:</p> <ul style="list-style-type: none"> <li>(i) Able to receive the aviation parts and/or materials from suppliers.</li> <li>(ii) Able to inspect the inwards aviation parts and/or materials for conformance.</li> <li>(iii) Able to send the aviation parts and/or materials to storage.</li> <li>(iv) Able to complete the receipt documentation.</li> </ul>
8. Remarks	Ref: NZQA - 15885