

Specification of Competency Standards
for the Elderly Care Service Industry
Unit of Competency

Functional Area - Management

Title	Formulate guidelines for frontline staff to implement Infection Control and monitor such implementation
Code	106169L5
Range	This unit of competency is applicable to employees in the elderly care service industry who are responsible for management tasks and provide nursing care. This competency involves the ability of critical analysis and reorganization of relevant information. Employees are required to formulate relevant measures and guidelines according to the infection control procedures and standards; and implement, assess and evaluate them, in order to ensure the measures are most effective and most updated, and to provide the safest environment for staff to work in.
Level	5
Credit	9 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Relevant knowledge on infection control</p> <p style="padding-left: 20px;">Be able to</p> <ul style="list-style-type: none"> • Understand the procedures and standards of infection control, such as <ul style="list-style-type: none"> ○ Common infectious diseases among the elderly ○ Routes of transmission of infectious diseases ○ Routine prevention for infectious disease (including personal, food and hygiene, vaccination, disinfection with diluted bleach, isolation wards, etc.) ○ washing hand properly ○ Personal protective equipment ○ Personal hygiene ○ Methods of cleaning and sterilizing items ○ Food safety and hygiene ○ Environmental hygiene • Understand guidelines and techniques on formulating preventive and control measures against infection • Understand techniques to supervise staff • Understand techniques to set assessment criteria <p>2. Formulate infection control guidelines and monitor frontline staff to follow them</p> <p style="padding-left: 20px;">Be able to</p> <ul style="list-style-type: none"> • Formulate relevant measures and guidelines according to different scopes of infection control, such as <ul style="list-style-type: none"> ○ Handling suspected cases of infection ○ Handling outbreak of infection ○ Notification mechanism for infectious diseases ○ Handling wounds ○ Handling contaminated items ○ Handling sharp items ○ Disposing medical wastes ○ Nursing procedures for taking care of high-risk elderlies (such as Foley catheters, nasogastric tubes and pressure sores) • Assess infection risks according to current status of institution and community environment • Supervise staff; help them understand the importance of and the proper implementation procedures of those measures

Specification of Competency Standards
for the Elderly Care Service Industry
Unit of Competency

Functional Area - Management

	<ul style="list-style-type: none"> • Set a timetable for staff assessment with respect to infection control, including theory and practical tests, for example, <ul style="list-style-type: none"> ○ Correct way of hand washing ○ Wear personal protective equipment • Host examinations for staff to take, according to the assessment standards, and provide recommendations for improvement • Form infection control group, discuss and monitor infection control issues • Inspect regularly to ensure the proper implementation of measures • Evaluate and collect the data record of infectious diseases • Evaluate regularly the effectiveness of measures and update the relevant information <p>3. Exhibit professionalism</p> <p>Be able to</p> <ul style="list-style-type: none"> • Ensure infection control measures and guidelines are easily understood and all staff member follow them strictly • Perform assessments on staff's knowledge and practice of infection control objectively and fairly, according to prescribed assessment standards
Assessment Criteria	<p>The integrated outcome requirements of this Unit of Competency are:</p> <ul style="list-style-type: none"> • Ability to formulate feasible infection control measures using nursing knowledge and professional analysis; and • Ability to evaluate the infection control measures regularly, update relevant guidelines, and ensure the environmental safety of the institution.
Remark	Refer to Code of Practice Ch. 12.2 (Infection Ordinance).