

Specification of Competency Standards
for the Elderly Care Service Industry
Unit of Competency

Functional Area - Clinical Care

Title	Monitor the Personal Basic Care Plan
Code	106006L4
Range	This Unit of Competency is applicable to employees in the elderly care service industry who are responsible for supervising the quality of clinical care provided. Employees are required to assess and evaluate the caring procedures according to the basic personal care plan for elderlies, and to ensure the elderlies receive basic personal care of good quality in order to enhance the health of the elderlies.
Level	4
Credit	5 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Relevant knowledge on basic personal care</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • Understand the code of conduct required for nursing care • Understand the care service procedures of the institution, related policies, rules and guidelines • Understand the skills required for basic personal care • Understand the relevant assessment tools for basic personal care • Understand the service quality enhancement scheme of the elderly care service industry • Understand the care principle under evidence-based practice • Understand the personal rights and principle of confidentiality of elderlies <p>2. Supervise the quality of basic personal care</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • Design and implement personalized care measures according to the objectives of care plan set up for the elderlies • Ensure that the care procedures performed are adhere to the guidelines of elderly care service industry and follow the code of conduct of nursing care • Ensure that the responsible employees are able to understand, master and implement the above mentioned care guidelines, by communicating with them and using the monitoring mechanism • Document the effectiveness of the care plan and pay attention to any abnormal responses of the elderlies after performing the basic personal care procedures for follow-up action • Monitor the health condition of elderlies and take note of whether the objectives in the care plan have been achieved • Use effective assessment tools to collect opinions from elderlies and their caregivers when assessing the effectiveness of care plan so as to ensure objectivity and credibility • Review and assess the effectiveness of relevant care plan regularly; adjust the plan according to needs when necessary <p>3. Exhibit professionalism</p> <p style="padding-left: 40px;">Be able to</p> <ul style="list-style-type: none"> • Provide appropriate care according to the objectives in care plan for the elderlies • Be aware of the response and feeling of elderlies towards the plan, make adjustments to cope with the personal and special needs of individual elderlies

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Assessment Criteria	The integrated outcome requirements of this Unit of Competency are: <ul style="list-style-type: none">• Ability to ensure that the personal care procedures are implemented according to the objectives, the guidelines of the elderly care service industry and the service principles of evidence-based practice; and• Ability to review and assess the effectiveness of care procedures by using effective assessment tools; to analyse and adjust the procedures to enhance the health of the elderlies.
Remark	Employees implementing this unit of competency are supposed to have knowledge on care service procedures.