

Specification of Competency Standards of the Beauty and Hairdressing Industry

**Unit of Competency**

**Functional Area: Hairdressing Education & Training**

Title	Apply Teaching Techniques
Code	105450L3
Range	This unit of competency (UoC) is applicable in hairdressing training venues and related workplaces. Practitioners should be able to obtain and organize hairdressing-related practical training materials independently; and select suitable teaching techniques according to trainees' level and the training goals.
Level	3
Credit	6 (for reference only)
Competency	<p>Performance Requirements</p> <p>1. Understand various types of teaching techniques</p> <ul style="list-style-type: none"> <li>• Understand popular teaching and training methods, including: theory learning, skills demonstration, technical instruction, role play, case study, discussion, visit, etc.</li> <li>• Understand popular supporting materials and their applications, including: projection materials, audio/visual materials, computer and multimedia materials, etc.</li> <li>• Understand the considerations for selecting teaching and training methods, including: trainees, training goals, environment, resources and equipment allocation, etc.</li> <li>• Understand popular teaching techniques             <ul style="list-style-type: none"> <li>• Personal teaching techniques                 <ul style="list-style-type: none"> <li>• Presentation technique using body language and tone appropriately</li> <li>• How to overcome pressure and communicate with trainees properly</li> <li>• Adjust personal concepts to avoid being too humble or too boastful</li> <li>• Time control</li> </ul> </li> <li>• Course induction technique</li> <li>• Questioning technique</li> <li>• Hand-out/textbook design technique</li> <li>• Conclusion technique</li> </ul> </li> </ul> <p>2. Apply teaching techniques</p> <ul style="list-style-type: none"> <li>• Apply appropriate teaching techniques according to the characteristics of different trainees, the training goals and needs, so as to achieve the objectives of education and training and improve training quality</li> <li>• Apply different training methods flexibly to achieve the training goals</li> <li>• Master language organization and presentation skills</li> <li>• Balance the interaction effectively between over-active and over-quiet trainees</li> </ul> <p>3. Exhibit professionalism</p> <ul style="list-style-type: none"> <li>• The teaching techniques applied meet the needs of trainees</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> <li>• Understand the goals and effects designed for the training course and master all kinds of teaching techniques; and</li> <li>• Plan the classroom arrangement effectively and apply different teaching techniques appropriately according to different training goals, trainees' characteristics and needs, so as to achieve the training goals and improve training quality.</li> </ul>
Remark	