

1. Title	Master electric nail filing and inlaying techniques
2. Code	BEZZNA311A
3. Range	Apply electric filing and inlaying techniques to nail art treatments at beauty salons and locations providing hand and foot care according to the code of practice for personal and working hygiene and the finger/toe nail conditions and requirements of customers.
4. Level	3
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Basic knowledge of electric filing and inlay</p> <ul style="list-style-type: none"> <li>◆ Understand the basic operation of electric file, including: <ul style="list-style-type: none"> <li>• Correct steps and procedures of switching on and off the electric file</li> <li>• Code of practice for safe use</li> </ul> </li> <li>◆ Understand the using methods of all parts and tools of electric file, such as: <ul style="list-style-type: none"> <li>• Polishing wheel</li> <li>• Nail bit,etc.</li> </ul> </li> <li>◆ Understand the using methods and techniques for drills with different shapes, including, movements, direction and scope of application ,etc.</li> <li>◆ Understand basic knowledge of inlay</li> <li>◆ Understand the inlaying tools and parts such as, glue, tweezers, glittering tips, gemstones</li> <li>◆ Understand the inlaying procedures, methods and techniques</li> </ul> <p>6.2 Master electric filing and inlaying techniques for nail art treatment</p> <ul style="list-style-type: none"> <li>◆ Make preparations for the treatment, including: <ul style="list-style-type: none"> <li>• Sterilizing the tools and hands</li> <li>• Preparing suitable treatment products</li> <li>• Performing basic manicure/pedicure</li> </ul> </li> <li>◆ Operate the electric file correctly according to the manufacturer’s instructions, and select suitable file heads according to the customers’ needs and type of the artificial nails</li> <li>◆ Apply the filing techniques to perform nail art service</li> <li>◆ Apply various inlay materials and follow the correct procedures to provide such service to the customers according to the code of practice for personal and working hygiene</li> </ul>

	<ul style="list-style-type: none"> <li>◆ Explain correctly to the customers the maintenance and aftercare of the filed and inlaid nails</li> <li>◆ Observe adverse effects on the customers during the filing and inlaying process, and take remedial actions immediately</li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>(i) Capable to master the correct procedures, using methods and techniques for electric nail filing and inlaying; and</li> <li>(ii) Capable to apply the filing and inlaying techniques to nail art services according to the code of practice for personal and working hygiene, manufacturers' instructions and customers' needs.</li> </ul>
8. Remarks	