Specification of Competency Standards for the Private Banking

Investment Platform > Product Sourcing

Title Engage third-party product providers Code 106816L5 Selecting third party providers in all marketable asset classes, e.g. structured products, equities, etc. Range 5 Level Credit 4 (for reference only) Competency Performance Requirements 1. Evaluate criteria in selecting third-party product providers Be able to: Demonstrate professional knowledge in contract management in relation to financial services for developing tender specifications and contracts • Demonstrate professional knowledge in different types of investment products and markets to evaluate the type of counterparty and nature of the business relationships 2. Select service providers Be able to: Coordinate with relevant parties in the bank to specify the product requirements and specify selection criteria for product providers Source suitable providers in the market, conduct meeting with potential vendors and request for quotations · Evaluate quotations from different product providers and select the suitable vendors according to the pre-determined criteria, the bank's policies and guidelines, etc. 3. Manage the engagement process Be able to: • Conduct due diligence on selected product providers (e.g. adherence to applicable regulations) and counterparty assessment (e.g. credit worthiness of the products providers) for obtaining approval Establish legal documentations / contracts according to regulatory requirements and the bank's guidelines to specify the terms and conditions, e.g. size and duration of contracts, fees, closeout provisions, collateral-posting obligations, etc. · Negotiate with selected vendors and obtain agreements on the terms and conditions of contracts Assessment The integral outcome requirements of this UoC are: Criteria • Engagement of product vendors for the private banking business. The selection should be based on analysis of client's requirements, due diligence and assessment on different product providers. Development of legal and contract documentations to specify the responsibilities of different parties to provide protection to the bank. Remark