

Specification of Competency Standards
for the Banking Industry
Unit of Competency

Functional Area - 10. General Management
(Key Function – 10.4 Property Management)

Title	Develop plan in property management
Code	109567L5
Range	Planning on acquisition, disposal and allocation of the bank's real estate property. This applies to all kinds of premises and related facilities owned or rented by the bank.
Level	5
Credit	4 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge in the Subject Area</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Demonstrate knowledge in property management by evaluating the business development plan of the bank to calculate physical working space needed; • Comprehend the knowledge and demonstrate the expertise in estimating property requirements for different operations by reviewing the existing usage of premises to identify room for improving cost effectiveness. <p>2. Applications</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Establish appropriate allocation policy of building spaces and spot usage deficiencies; • Allocate premises and facilities to support the present operations and future needs and development of the bank; • Suggest property acquisition and / or disposal in accordance with research findings and value to the bank; • Coordinate with relevant operation units to select the most suitable premises for banking operations networks. <p>3. Professional Behaviour and Attitude</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Improve deployment of real estate assets, reduce purchase and operation costs, extend life cycle of assets and increase their return on investment; • Maximize real estate value to the bank and optimize its lifetime by site design, modification, maintenance and replacement.
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Deployment of bank's real estate assets to support bank's business needs. The deployment should be based on a cost effective analysis of the business and development needs of the bank.
Remark	