

Specification of Competency Standards
for the Automotive Industry
Unit of Competency

Functional Area - Common Competency

Title	Formulate comprehensive environmental protection policy for the enterprise
Code	108812L6
Range	This unit of competency is applicable to the managerial staff of sizable enterprises in the automotive industry. Practitioners should be able to obtain a wide scope of environmental protection information to formulate a comprehensive environmental protection policy that can meet the practical operation of the enterprise and statutory requirements.
Level	6
Credit	9 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge (Obtain a wide scope of environmental protection information)</p> <ul style="list-style-type: none"> • Master the statutory requirements on environmental protection, the code of practice on environmental protection and the future trend. • Master the comprehensive operation strategy, marketing position and corporate image established by the enterprise. • Good understanding of the environmental protection policies and systems established by the vehicle manufacturers. • Good understanding of the international standard of environmental protection and respective regulations. • Good understanding of the successful elements of organisations with outstanding achievements in the industry. • Good understanding of the content of risk assessment reports. <p>2. Performance (Formulate comprehensive environmental protection policy for the enterprise)</p> <ul style="list-style-type: none"> • Fully understand the internal and external factors so as to formulate a comprehensive environmental protection policy that can meet the actual operation of the enterprise: <ul style="list-style-type: none"> ○ Cope with the skill-upgrading trend in the industry ○ Incorporate environmental protection techniques into the overall business/operation ○ Select the environmental protection system suitable for the organisation ○ Establish good relationship with environmental protection groups ○ Define respective performance indicators ○ Define long-term and short-term objectives • Identify and analyse the discrepancy between the anticipated objectives and current performance so as to: <ul style="list-style-type: none"> ○ Set up relevant management system ○ Prepare the required resources ○ Establish the auditing procedure ○ Monitor the operation of the systems ○ Build internal communication channels ○ Review the effectiveness and make suggestions for improvement measures to be taken • Take appropriate action ensuring that the environmental protection strategy of the enterprise and its achieved effectiveness can meet respective statutory requirements on environmental protection.
Assessment Criteria	The integrated outcome requirements of this unit of competency are that the practitioner being assessed shall prove that he/she is:

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	<ul style="list-style-type: none">• Capable of formulating a comprehensive environmental protection policy in line with the actual situation of the organization; and• Capable of ensuring that the enterprise's environmental protection policies and the results achieved shall meet the environmental statutory requirements.
Remark	<p>The major legislations/rules involved in this unit of competency are as follows:</p> <ul style="list-style-type: none">• Noise Control Ordinance• Waste Disposal Ordinance• Water Pollution Control Ordinance• Ozone Layer Protection Ordinance• Air Pollution Control Ordinance• Occupational Safety and Health Ordinance