

**Specification of Competency Standards**  
**for the Automotive Industry**  
**Unit of Competency**

Functional Area - Parts Management

Title	Condemn the inventorial stock
Code	108612L3
Range	This unit of competency is applicable to the practitioners of inventory control and management department for the condemnation of inventorial stock according to the established procedure of organisation, so as to enhance its effectiveness in the utilisation of resources.
Level	3
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge (The condemnation procedure for inventorial stock)</p> <ul style="list-style-type: none"> <li>• Good understanding of the characteristics of inventory stock, such as sales record and the time limit for storage.</li> <li>• Good understanding of the validity of inventory stock, such as damages.</li> <li>• Master the decay time line of different types of vehicles.</li> <li>• Good understanding of the terms offered by different waste recovery traders</li> <li>• Master the established inventorial stock condemnation procedure of the organisation.</li> </ul> <p>2. Performance (Handle the condemnation of inventorial stock)</p> <ul style="list-style-type: none"> <li>• Handle the condemnation of inventorial stock according to the procedure established by the organisation: <ul style="list-style-type: none"> <li>○ Confirm the items and quantities of the inventorial stock to be condemned according to their characteristics, validity, selling opportunities and salvage value</li> <li>○ Make suggestions to staff in designated ranks on the condemnation of inventorial stock</li> <li>○ Arrange and monitor the destruction process upon approval of condemnation suggestions</li> <li>○ Complete relevant record documents</li> </ul> </li> <li>• Select and monitor the waste recovery trader according to the procedure established by the organisation, such as: <ul style="list-style-type: none"> <li>○ Selling price</li> <li>○ The recovery cycle of waste and the minimum quantity required</li> <li>○ Carry out contingency measures for special cases such as accumulation of condemned stock and unreasonable condemnation</li> </ul> </li> <li>• Review and report on the effectiveness of the procedure for condemnation of inventorial stock, and execute improvement measures approved by seniors.</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are that the practitioner being assessed shall prove that he/she is:</p> <ul style="list-style-type: none"> <li>• Capable of making accurate condemnation suggestions according to the principle on the condemnation of inventorial stock established by the organisation;</li> <li>• Capable of effectively handling the condemnation of inventorial stock and completing relevant document according to established procedure; and</li> <li>• Capable of confirming and monitoring the waste recovery trader according to the established procedure of the organisation.</li> </ul>
Remark	The credits value of this unit of competency is set on the presumption that the practitioner has already possessed the capability to identify auto parts and accessories.