

Specification of Competency Standards
for the Arboriculture & Horticulture Industry
Unit of Competency

Functional Area - Occupational Safety and Health for the Arboriculture and Horticulture Industry

Title	Monitor the safe systems of work
Code	109059L4
Range	This unit of competency is applicable to supervisors who are engaged in work related to occupational safety and health in the arboriculture and horticulture industry. Practitioners should be capable of monitoring the implementation of the established safe systems of work and making timely reviews to ensure site and staff safety.
Level	4
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess knowledge related to monitoring the safe systems of work</p> <ul style="list-style-type: none"> • Comprehend the design and implementation of the present safe systems of work • Comprehend the operating procedures and details of work items • Comprehend the methods and procedures for monitoring the safe systems of work • Comprehend the internal reporting mechanisms and established procedures of the organisation for handling violations of the safe systems of work • Comprehend the occupational safety and health legislation related to the safe systems of work <p>2. Monitor the safe systems of work</p> <ul style="list-style-type: none"> • Compile a checklist for items to be monitored and establish a set of systematic monitoring procedures according to the project or contract requirements • Perform pre-work safety checks of the work sites to ensure that the established safe systems of work can be implemented effectively • Meet staff and supervisors to gather information and opinions on the implementation of the safe systems of work • Monitor and record staff's implementation of the safe systems of work on-site • Evaluate the effectiveness of the implementation of the safe systems of work based on the collected information and monitoring results • Conduct regular and surprise inspections at work sites to identify safety loopholes of the work items • Check the validity of the safety permits of staff • Arrange qualified personnel to conduct safety audit for the projects and follow up on the subsequent work • Report to superiors any cases of violations of the safe systems of work according to the internal reporting mechanisms of the organisation and keep relevant records for follow-up in the future <p>3. Exhibit professionalism</p> <ul style="list-style-type: none"> • Make suggestions for improvement for the safe systems of work timely to optimise the current safe systems of work
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Able to compile checklists for items to be monitored and perform pre-work safety checks of the work sites; • Able to monitor the implementation of the safe systems of work and review the safety loopholes of the work items; and

Specification of Competency Standards
for the Arboriculture & Horticulture Industry
Unit of Competency

Functional Area - Occupational Safety and Health for the Arboriculture and Horticulture Industry

	<ul style="list-style-type: none">• Able to evaluate the effectiveness of the implementation of the safe systems of work based on the information collected on-site.
Remark	